



New York State Department of Civil Service  
Actuarial and Benefits Management Consulting Services  
RFP #ABMC-2017-1 Consulting Services

Response to  
Request for  
Proposal

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Section V: Cost Proposal

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# Table of Contents

Exhibit V.A Form 1: Task #1 – Premium Rate Renewals and Plan Funding Requirements ..... 3

Exhibit V.A Form 2: Task #2 – Quarterly Analysis..... 4

Exhibit V.A Form 3: Tasks #3 and #4 – GASB 45 Valuation and Ad Hoc Projects Fixed  
Hourly Rates ..... 6

Exhibit V.A Form 4: Task #3 Projected Hours Per Position Per Activity..... 7

# Exhibit V.A Form 1: Task #1 – Premium Rate Renewals and Plan Funding Requirements

Period	1/1/2018 – 12/31/2018 (Year 1)			1/1/2019 – 12/31/2019 (Year 2)			1/1/2020 – 12/31/2020 (Year 3)		
	Fixed Hourly Rate	# Hours	Total Projected Cost	Fixed Hourly Rate	# Hours	Total Projected Cost	Fixed Hourly Rate	# Hours	Total Projected Cost
Principal									
Lead Consultant									
Consultant									
Analyst									
Not-To-Exceed Total Cost									

Period	1/1/2021 – 12/31/2021 (Year 4)			1/1/2022 – 12/31/2022 (Year 5)			Task #1 Five Year Total
	Fixed Hourly Rate	# Hours	Total Projected Cost	Fixed Hourly Rate	# Hours	Total Projected Cost	(=Sum of Years 1 – 5 Not-To-Exceed Total Cost amounts)
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

## Exhibit V.A Form 2: Task #2 – Quarterly Analysis

Year 1 (1/1/2018 – 12/31/2018)	1st Quarter 2018 (Due 05/2018)			4th Quarter 2018 (Due 02/2019)			Year 1 Totals <sup>(1)</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Position Title							
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

(1) = Sum of 1st and 4th Quarter Not-To-Exceed Total Cost amounts.

Year 2 (1/1/2019 – 12/31/2019)	1st Quarter 2019 (Due 05/2019)			4th Quarter 2019 (Due 02/2020)			Year 2 Totals <sup>(1)</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Position Title							
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

(1) = Sum of 1st and 4th Quarter Not-To-Exceed Total Cost amounts.

Year 3 (1/1/2020 – 12/31/2020)	1st Quarter 2020 (Due 05/2020)			4th Quarter 2020 (Due 02/2021)			Year 3 Totals <sup>(1)</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Position Title							
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

(1) = Sum of 1st and 4th Quarter Not-To-Exceed Total Cost amounts.

Exhibit V.A Form 2: Task #2 – Quarterly Analysis cont'd

Year 4 (1/1/2021 – 12/31/2021)	1st Quarter 2021 (Due 05/2021)			4th Quarter 2021 (Due 02/2022)			Year 4 Totals <sup>(1)</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Position Title							
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

<sup>(1)</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

Year 5 (1/1/2022 – 12/31/2022)	1st Quarter 2022 (Due 05/2022)			4th Quarter 2022 (Due 02/2023) *			Year 5 Totals <sup>(1)</sup>
	Fixed Hourly Rate	# Hours	Total Projected Costs	Fixed Hourly Rate	# Hours	Total Projected Cost	
Position Title							
Principal							
Lead Consultant							
Consultant							
Analyst							
Not-To-Exceed Total Cost							

<sup>(1)</sup> = Sum of 1<sup>st</sup> and 4<sup>th</sup> Quarter Not-To-Exceed Total Cost amounts.

\*Transition Services billed at Year 5 rates.

Task #2 Five Year Total amount <sup>(2)</sup>	
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<sup>(2)</sup> = Sum of Year 1 Total amount through Year 5 Totals amount.

## Exhibit V.A Form 3: Tasks #3 and #4 – GASB 45 Valuation and Ad Hoc Projects Fixed Hourly Rates

Fixed Hourly Rates					
Position Title	Year 1	Year 2	Year 3	Year 4	Year 5
	(1/1/2018 – 12/31/2018)	(1/1/2019 – 12/31/2019)	(1/1/2020 – 12/31/2020)	(1/1/2021 – 12/31/2021)	(1/1/2022 – 12/31/2022)
Principal	██████	██████	██████	██████	██████
Lead Consultant	██████	██████	██████	██████	██████
Consultant	██████	██████	██████	██████	██████
Analyst	██████	██████	██████	██████	██████

Transition Services billed at Year 5 rates.

### Exhibit V.A Form 4: Task #3 Projected Hours Per Position Per Activity

Projected Hours Per Position Task #3 Activity				
Position Title	April 1, 2018 Valuation	April 1, 2019 Valuation	April 1, 2020 Valuation	April 1, 2021 Valuation
Principal	■	■	■	■
Lead Consultant	■	■	■	■
Consultant	■	■	■	■
Analyst	■	■	■	■